



Van Independent School District

P.O. Box 697 * Van, TX 75790
(903) 963-8328 * Fax (903) 963-5483

Penny Dutton
Child Nutrition Director
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Pay/Prepay/Charge Policy Van ISD 2015-2016

Pay/Prepay:

Students/District Employees may pay for their meals by the day, week, month, or year. Write the student's first and last name on all checks.

Payments/Prepayments may be made at the following locations: Any cafeteria meal line or the Child Nutrition Director's office between the hours of: 7:30 am -2:00 pm (school days), on-line service (Lunch Money Now), or by mail to:

Van ISD, Child Nutrition Department, P.O. Box 697, Van, TX 75790.

Charge Policy:

In efforts to meet Federal Child Nutrition requirements the District established the local school meal charge policy. **The Van ISD School Board approved this policy.**

A student may charge no more than 3 days, worth of meals. After which, they would receive an alternate meal (fruit, vegetables, milk, and bread, of the day's menu) at no charge.

No ala carte items may be charged, at anytime.

District Employees may charge no more than 3 days worth of meals. No ala carte items may be charged at anytime.

The district, or the cafeteria, will attempt to contact the parent/guardian of any student with a negative balance; at least, the day before the student will receive the alternate meal.

The district will not charge a fee or interest in connection with a negative meal balance. Negative meal balances should be paid, as soon as possible, or by the last day of the school year.

This notice will be posted in places of enrollment and dining areas.

Non-Discrimination Statement: this explains what to do if you believe you have been treated unfairly. The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all of part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or by fax (202) 690-7442, or by email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

